



केन्द्रीय समुद्री मात्स्यिकी अनुसंधान संस्थान  
(भारतीय कृषि अनुसंधान परिषद)

[कृषि अनुसंधान एवं शिक्षा विभाग, कृषि मंत्रालय, भारत सरकार]  
Central Marine Fisheries Research Institute  
(Indian Council of Agricultural Research)

[Department of Agricultural Research and Education, Ministry of Agriculture, Govt. of India]

पोस्ट बॉक्स सं. 1603, एरणाकुलम नोर्थ पी.ओ., कोच्ची - 682018, केरल, भारत

Post Box No. 1603, Ernakulum North P.O., Kochi - 682018, Kerala, India

Phone: 91 484 2394867/2391407 Fax: 91 484 2394909/2396685 Email: [director@cmfri.org.in](mailto:director@cmfri.org.in) Web: [www.cmfri.org.in](http://www.cmfri.org.in)



F. No: 17-6/2018-ST

Dated: 25.03.2019

To

Sub: Comprehensive Annual Maintenance Contract for Video Conferencing Equipment at CMFRI Headquarters, Kochi - invitation of **E-Tender**.

Sirs,

The Central Marine Fisheries Research Institute invites online open tender in Single bid through e-tendering for Annual Maintenance Contract for Video Conferencing Equipment at CMFRI Headquarters, Kochi. The tender documents are placed in the Central Public Procurement Portal which may be downloaded by the interested reputed firms for the services.

The details of tender are given below:-

1.	Tender cost	Rs. 250/- (Rupees Two hundred and fifty only) in the form of Demand draft in favour of ICAR UNIT CMFRI payable at Kochi.
2.	Tender Number	17-6/2018-ST
3.	Publishing date of CPP Portal	25.03.2019 at 04.00 PM
4.	Bid document download start date	26.03.2019 at 13.00 PM
5.	Bid submission end date	24.04.2019 at 13.00 PM
6.	Description of work	AMC for Video Conferencing Equipment
7.	Type of Tender	Single Bid System
8.	Date, Time and Venue of Opening of Bid	25.04.2019 at 10.00 AM at CMFRI, Kochi.
9.	Bid Validity	90 days from the date of Bid opening
10.	EMD	Rs.10,000/- in the Form of Demand Draft/FDR in favour of ICAR Unit, CMFRI payable at Kochi.
11.	Security Deposit	5% of the total contract value
12.	Validity of Security Deposit	60 days after expiry of the contract
13.	Contract duration	1 year from the date of awarding contract with the provision for termination with 60 days notice.
14.	Submission of bids	Online Bids uploaded on CPP Portal <a href="http://www.eprocure.gov.in">www.eprocure.gov.in</a> from 25.03.2019. EMD must

	be deposited in off line to the Assistant Administrative Officer, Stores Section, Room No. 123 (A), CMFRI, Kochi before the closing date and time positively.
--	---

Scope of work and other requirements connected to the AMC including the formats of the bids, terms and conditions of the contract etc. are enclosed to this Tender Invitation, as per the following details:-

1.	Instruction to Bidders	Annexure I
2.	General Terms & Conditions	Annexure II
3.	Documents to be uploaded in CPP Portal (List of Enclosure)	Annexure III
4.	Format of Price quotation	Annexure IV

Special instruction to the bidders for the e-submission of the bids online through this e-procurement Portal are enclosed with the tender documents.

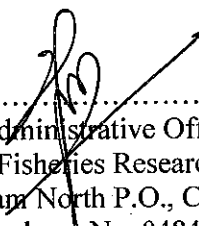
For any clarification/Amendment etc. with reference to above will be intimated by corrigendum through website at <http://eprocure.gov.in/eprocure/app> and also in our website [www.cmfri.org.in](http://www.cmfri.org.in). Therefore bidder is advised to visit website regularly for further information.

Assistant Administrative Officer (Stores)  
CMFRI, Kochi.

INSTRUCTIONS TO BIDDERS

1. The tender form/bid documents may be downloaded from the <http://eprocure.gov.in/eprocure/app>. Online submission of bids through Central Public Procurement Portal (CPP Portal) is mandatory. Manual/Offline bids shall not be accepted under any circumstances. Bidders should enrol/register in the e-procurement module of Central Public Procurement Portal through the website [www.eprocure.gov.in](http://www.eprocure.gov.in) for participating in the bidding process. Bidders should also possess a valid Digital Signature Certificate for online submission of bids.
2. Tender is in Single Bid System. These bids duly filled will be submitted only online. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. More information useful for submitting the online bids on the CPP Portal is available obtained at "Bidders manual Kit". No offline bids will be accepted by the CMFRI. The bid must contain the scanned copy of EMD & Tender cost and all other requisite documents called for in the tender. The interested firms are required to deposit in **Original EMD of Rs.10,000/- and Tender Cost of Rs. 250/- must be deposited in off line with the Assistant Administrative Officer, Stores Section, CMFRI, Kochi** well before closing the date & time for submission of bids, in the form of a Demand Draft/FDR from any of the Commercial bank in favour of ICAR UNIT, CMFRI, Kochi payable at Kochi from any of the scheduled commercial Bank, failing which the bid is liable to be rejected. The units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Departmental shall be exempted from the payment of EMD. In such cases, copy of the certificate showing registration with the above mentioned institutions to be uploaded in the respective filed of the e-tender in PDF format.
3. Tenderer /bidders are requested to visit the website <http://eprocure.gov.in/eprocure/app> regularly. Any changes/modifications in tender enquiry will be intimated by corrigendum through this website only.
4. For Registration: Bidders are required to enrol on the e-procurement module of the CPP Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Online Bidder Enrolment". Enrolment on the CPP Portal is free of charge.
5. In case, any holiday is declared by the Government on the date of opening, the tenders will be opened on the next working day at the same time. The Director, CMFRI, Kochi reserves the right to accept or reject any or all the tenders.
6. The EMD will be returned to the unsuccessful bidders after the orders are placed with the successful bidder. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer (bid) or fail to supply the items.
7. The work shall normally be awarded to a single firm whose consolidated bid value is lowest meeting all scopes of work and fulfilling all the term and conditions of the tender. The Director, CMFRI, Kochi-18 reserves the right to accept or reject any or all the quotations either in full or in part without assigning any reason.
8. The successful bidder shall have to deposit 5% of the total bid amount (quoted for full period) as performance security and within the time frame indicated by the CMFRI. The EMD of selected firm will be released only after submitting the performance security.

9. No advance payment in any case would be paid. However quarterly payment will be made after the satisfactorily completion of service for the quarter along with user satisfactorily reports and pre-receipted bill in triplicate.
10. No interest on Security Deposit and Earnest Money Deposits shall be paid by the CMFRI to the tenderer.
11. The number of items given in the list is only tentative, and vary with some minor changes.
12. Firms having ample experience in providing AMC to reputed organizations only will be considered. Documentary evidences for the experience /references may also be submitted. The firm must have previous experience in maintaining of Video Conferencing Equipment and other relative items in Govt. organizations/PSUs. Performance certificate from the existing clients (organizations) must be attached.
13. The firm must have valid TIN/GST/Sales Tax Registration No. and submit documentary proof in this regard. **PAN NUMBER OF THE FIRM IS TO BE FURNISHED.**
14. The performance security shall be valid till all contractual obligations are fulfilled by the firm. The same shall stand forfeited in case of cancellation of the contract for any breach of contract or for any deficiency in the performance noticed during the currency of the contract.
15. Proper records of maintenance and repair, duly authenticated by the users (CMFRI) should be maintained.

.....  
  
Assistant Administrative Officer (store)  
Address: Central Marine Fisheries Research Institute,  
P.B No. 1603, Ernakulam North P.O., Cochin – 18.  
Telephone No. 0484 – 2394867  
Fax No: 0091-0484-2394909/2396685

**SCHEDULE OF REQUIREMENTS AND OTHER TERMS AND CONDITIONS****NAME OF WORK: AMC for the Video Conferencing equipments installed in CMFRI  
Kochi and Regional / Research Stations.**

AMC for the Video Conferencing equipments installed in CMFRI Kochi and  
Regional/ Research Stations

No	items	Serial No	Location
1	RadvisionScopia Full HD, IP based, 1+8 inbuilt MCU, with 12MBPS Option	1201280172	CMFRI Kochi
2	Cisco Catalyst Switch	FOC1528X583	CMFRI Kochi
3	RadvisionScopia XT1000	1201280145	CMFRICalicut
4	RadvisionScopia XT1000	1125281668	CMFRITrivandrum
5	RadvisionScopia XT1000	1125281672	CMFRI Chennai
6	RadvisionScopia XT1000	1201280208	CMFRIKarwar
7	RadvisionScopia XT1000	1201280389	CMFRIMandapam
8	RadvisionScopia XT1000	1201280192	CMFRI Mangalore
9	RadvisionScopia XT1000	1125281797	CMFRITuticorin
10	RadvisionScopia XT1000	1201280167	CMFRIVERaval
11	RadvisionScopia XT1000	1125281679	CMFRI Vizag
12	RadvisionScopia XT1000	1143280207	CMFR Mumbai

- i. The faults to be attended within 24 hours of lodging of complaint.
- ii. Downtime beyond 72 hours is not permissible. Replacements may have to be supplied at least on temporary basis.
- iii. Repairing/ replacement transit shipments must be taken care of by party.
- iv. Any modification in the configuration of the hardware will also fall under the purview of AMC.

**List of Enclosures**

<b>Sl. No.</b>	<b>Description</b>	<b>Details to be given by the bidder</b>
1.	Firm's Name and full postal address	Scanned copy must be uploaded. Failing which bid will be disqualified
2.	Details of Firm's Registration	Scanned copy must be uploaded. Failing which bid will be disqualified
3.	Service Tax/GST Registration Certificate issued by the Competent Authority	Scanned copy must be uploaded. Failing which bid will be disqualified
4.	PAN Number	Scanned copy must be uploaded. Failing which bid will be disqualified
5.	Experience Details	Scanned copy must be uploaded. Failing which bid will be disqualified
6.	EMD details	Scanned copy must be uploaded. Failing which bid will be disqualified
7.	Details of Tender cost	Scanned copy must be uploaded. Failing which bid will be disqualified
8.	Format of price quotation	Scanned copy must be uploaded. Failing which bid will be disqualified
9.	Other related certificates	Scanned copy uploaded.

**FORMAT OF PRICE QUOTATIONS**

<b>Sl. No</b>	<b>items</b>	<b>Location</b>	<b>Rate</b>	<b>Amount (Including GST)</b>
1	RadvisionScopia Full HD, IP based, 1+8 inbuilt MCU, with 12MBPS Option	CMFRI Kochi		
2	Cisco Catalyst Switch	CMFRI Kochi		
3	RadvisionScopia XT1000	CMFRI Calicut		
4	RadvisionScopia XT1000	CMFRI Trivandrum		
5	RadvisionScopia XT1000	CMFRI Chennai		
6	RadvisionScopia XT1000	CMFRI Karwar		
7	RadvisionScopia XT1000	CMFRI Mandapam		
8	RadvisionScopia XT1000	CMFRI Mangalore		
9	RadvisionScopia XT1000	CMFRI Tuticorin		
10	RadvisionScopia XT1000	CMFRI Veraval		
11	RadvisionScopia XT1000	CMFRI Vizag		
12	RadvisionScopia XT1000	CMFRI Mumbai		

**Grand Total Cost : Rs.....**

(In case a tender desires to put some additional/modified stipulations, terms & conditions etc. the same may be clearly indicated).

We confirm that our offer will remain valid for acceptance for.....days after the date of opening of tenders.

.....

(Signature, name and designation of the authorized executive of the tendering firm)

For and on behalf of.....

(Name and address of the tendering firm)

.....

(Seal of the tendering firm)

Date:

Place: